



**InfraGard Boston Members Alliance**

Board of Directors

**MEETING AGENDA**

Dec 7, 2023

Virtual Meeting via Microsoft Teams

- Open Meeting
- Approval of Nov 2, 2023 meeting minutes
- Treasurer's report
- Announce board election and welcome (new) board members
- Election of officers
- Change of bylaws to reflect DOJ legal opinion
  - In Article V Section 5 change language:
    - Advisory Committee appointees may serve for no more than four (4) consecutive terms with the exception of the designated FBI InfraGard Coordinator, who shall have a permanent position on the Advisory Committee.
  - Shall become:
    - Advisory Committee appointees may serve for no more than four (4) consecutive terms.
- InfraGard member orientation
- Committee Reports
  - Governance
    - Committee topics
  - Internal
    - Committee topics
  - External Committee
    - Changes to chapter website
    - Report on recent events
    - Upcoming event schedules
    - Committee topics
- Topics not reasonably anticipated by the President 48 hours in advance of the meeting, if any
- Next meeting date
- Adjourn meeting



**InfraGard Boston Members Alliance**

Board of Directors

**MEETING MINUTES**

December 7, 2023

Virtual Meeting via Microsoft Teams

***Attendance***

**Voting Members Present:**

1. REDACTED, President (RO)
2. REDACTED, Vice-president (DB)
3. REDACTED, Treasurer (RB)
4. REDACTED, Secretary (SB)
5. REDACTED (BA)
6. REDACTED (FO)
7. REDACTED (TZ)

**Voting Members Absent:**

1. REDACTED (JR)
2. REDACTED (TH)

**Non-voting Members Present:**

1. REDACTED (MD)
2. REDACTED (GC)
3. REDACTED (WO)
4. REDACTED (MF)
5. REDACTED (RC)
6. REDACTED (MA)
7. REDACTED (DR)
8. REDACTED (RG)

**Non-voting Board Members Absent:**

1. REDACTED (JH)
2. REDACTED (DM)

***Meeting Minutes***

- **Open Meeting** - President RO opened the meeting at 0736 hrs.
- **Approval of November 2, 2023, meeting minutes** – Motion to accept the minutes as presented made by BA; seconded by FO. Vote taken; unanimously approved.
- **Treasurer's report:** was electronically sent prior to the board meeting by the treasurer, RB. Motion to accept presented by DB, seconded by FO. Vote taken; unanimously approved.
  - Current bank balance - \$13,088.15 balance.
- **Announce board election and welcome (new) board members.**

- DB was reelected as a voting board member.
- DR was elected for her first term as a voting board member and replaced TZ.
- MD verified the voting results.
- RO and SB certified the results.
- MA, RC, RG, and DM ran unsuccessfully. Motion to invite them as non-voting members made by SB, seconded by DB. Voted unanimously.
- **Election of Officers:**
  - DB and SB stepping away from the officer positions.
  - One incumbent and three open officer positions.
  - BA nominated RO as the President, seconded by SB. Voted unanimously.
  - RO nominated RB as the Vice President, seconded by BA. Voted unanimously.
  - RO nominated FO as the Treasurer, seconded by DB. Voted unanimously.
  - RO nominated in absentia TH as the Secretary, seconded by SB. Voted unanimously.
- **Change of bylaws to reflect DOJ legal opinion**
  - RO motioned to change language in Chapter Bylaws as defined in the agenda. SB seconded. Voted unanimously. SB to implement change.
- **InfraGard member orientation**
  - DR reported on value of the orientation. RO recommended that all board members attend future sessions in 2024.
- **Committee Reports:**
  - Governance (presented by SB)
    - Elections Completed. Higher turn-out compared to historical elections.
    - Debit/Credit card in Election Buddy will need to be updated to remove Rich's personal card.
    - No additional updates.
  - Internal (presented by RO)
    - BA indicated MEMA may coordinate a meeting in January. As more information becomes available, BA will let us know.
    - RO provided overview of MEMA as well as IBMA's role in ESF-5.
    - RO suggested coordinating an in-person meeting at MEMA if possible. BA volunteered.
  - External (presented by DB)
    - DB thanked TZ for providing an excellent knowledge transfer session.
    - RO and rest of the board recognized and thanked TZ for his contribution over the years.
    - Cybersecurity Summit in November:
      - Members from other chapters stopped by.
      - Close to 100 visitors to the booth.
    - Kidnap for Ransom Talk:
      - 50% turn-out due to Thanksgiving week.
      - Interesting topic and fascinating talk/presentation from Gary Coffey.
      - Good crowd interaction.
    - Future events:
      - Holiday Party on December 13. So far, 35 attendees.
      - JR organizing events in January as well as February. More information forthcoming.
      - Possible event related to the Marathon bombings.

- National Chapter will no longer be able to post notifications to the Portal unless the event involves at least one speaker from a government agency.
  - Event Calendar shared electronically prior to the meeting.
- **Topics not reasonably anticipated by the President 48 hours in advance of the meeting, if any:**
  - None.
- **Next meeting date:** January 4, 2023
- **Adjourn meeting:** 8:27am